

OFFICE OF CHAIRPERSON HARYANA STATE ADMISSION AND FEE COMMITTEE  
SCO NO. 38-39, SECTOR- 17-A, CHANDIGARH.  
PHONE NO.:0172-2703839  
EMAIL: .....

State Admission and Fee Committee constituted by Haryana Government in exercise of the powers conferred by Section 3 of the Haryana Private Technical Educational Institution (Regulation of Admission and Fee) Act No. 18 of 2012, notifies the following schedule as per Section 11(2) of the Act:-

Sr. No.	Event	Schedule
1.	Inviting proposals for proposed fee structures from Trusts/Societies/Institutes	1 <sup>st</sup> July to 31 <sup>st</sup> July, so far as possible
2.	Submission of proposals for proposed fee structures by Trusts/Societies/Institutes	1 <sup>st</sup> August to 31 <sup>st</sup> August, so far as possible
3.	Scrutiny of proposals by Chartered Accountant (CA)	1 <sup>st</sup> September to 30 <sup>th</sup> September, so far as possible
4.	Proposals with deficiency to be sent back to concerned Trusts/Societies/Institutes	1 <sup>st</sup> October to 31 <sup>st</sup> October, so far as possible
5.	Preparation of Agenda regarding proposals without deficiencies by the Department. As per direction of the Chairperson, agenda to be put up before State Fee Committee	1 <sup>st</sup> October to 31 <sup>st</sup> October, so far as possible
6.	Personal hearing to the concerned Trusts/Societies/Institutes.	1 <sup>st</sup> November to 15 <sup>th</sup> November, so far as possible
7.	Compliance/ Non Compliance of deficiencies by the Trusts/Societies/Institutes within stipulated period.	1 <sup>st</sup> November to 30 <sup>th</sup> November, so far as possible
8.	Scrutiny of proposals by CA received after compliance/ non compliance of deficiencies and report.	1 <sup>st</sup> December to 31 <sup>st</sup> December, so far as possible
9.	Preparation of Agenda regarding proposals with deficiencies by the Department. As per direction of the Chairperson, agenda to be put up before State Fee Committee	1 <sup>st</sup> January to 31 <sup>st</sup> January, so far as possible
10.	Personal hearing to the concerned Trusts/Societies/Institutes.	1 <sup>st</sup> February to 15 <sup>th</sup> February, so far as possible
11.	Finalization of proceedings of State Fee Committee's meeting	15 days after holding meeting by State Fee Committee, so far as possible
12.	Issue of formal orders of fee fixtures to the Trusts/Societies/Institutes	15 days after the minutes are approved, so far as possible

Further, if any Institute does not submit its fee fixation proposal after removing the deficiencies or does not furnish the documents or does not comply with the deficiencies or furnishes vague information with regard to deficiencies as per above schedule, then the adverse inference shall be drawn against the institute or the proposal would be dropped as the Committee would deem fit.

However, the private technical institute whose fee structure has already been determined by the committee and is binding on the institute for a period of 3 years, if the institute does not approach the Committee for revision, the fee structure already determined by the Committee for that institute, shall continue as per section 11 (3) of the Act.

Every Private Technical Educational Institute is to submit its proposed fee structure for each course on the prescribed proforma and the proposed fee structure shall be examined, approved and regulated by the Committee and the same shall be binding on such institute. In case, a Private Technical Educational Institute does not propose its fee structure, the provisional fee structure as decided by the Committee shall be applicable to such institute.

The State Admission and Fee Committee shall have the powers to entertain any proposal received beyond time. The State Fee Committee reserves its right of making amendments in the above schedule as and when required or deems fit.