

From

The Director General,
Technical Education Haryana,
Bays No. 7-12, Sector-4,
Panchkula

To

The Principal
1. Govt. Polytechnic Ambala, Nilokheri, Jhajjar, Sirsa, Sonapat, Narnaul,
Hisar, Adampur
2. Govt. Polytechnic for Women, Ambala, Faridabad, Sirsa

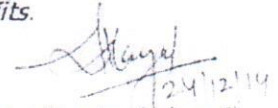
Memo No.: E-3 (356)/15232-42 /Admn.-I Dated: 24.12.2014

Subject: Regarding entry of higher qualification in the Service Book of the employee

The subject noted above had been engaging the attention of this office for quite some time. It has now been decided by the competent authority that henceforth Principals of concerned Govt. Polytechnics shall make entry of higher qualification alongwith date of Provisional Degree / Certificate in the service book of the employee at their own level subject to the following conditions:

- a) In case the employee has already been granted prior permission for higher qualification by the competent authority (i.e. Head of Technical Education Department).
- b) In case the employee was already pursuing the higher qualification at the time of appointment and intimation to this effect had been conveyed before (such as in the Application Form submitted to the recruitment agency) or after the appointment to the Principal concerned in writing. The Principal concerned on receiving such intimation from the employee must inform the Directorate Office also to this effect.

However, mere entry of higher qualification in the Service Book of the employee shall not entitle him / her for any consequential benefits.


Joint Director (Admn.-I)
for Director General, Technical Education,
Haryana, Panchkula

Endst. No.: E-3 (356)/15243 /Admn.-I Dated: 24.12.2014

A copy is forwarded to Joint Director (Admn.-III) for further necessary action regarding Aided Polytechnics and Polytechnics run under the Society mode.

Joint Director (Admn.-I)
for Director General, Technical Education,
Haryana, Panchkula