

**DIRECTORATE OF TECHNICAL EDUCATION, HARYANA**  
**Bays no. 7-12, Sector-4, Panchkula**  
**Fax / Phone No.: 0172-2583249/ 2584218**

**SHORT TERM TENDER NOTICE**

**(For purchase of books)**

Sealed tenders on separate prescribed formats are invited on behalf of Director General, Technical Education Haryana, Panchkula from the reputed Publishers / Distributors/ Book-Sellers for the supply of Books of various publishers as per list available at **Annexure-I**. The selection criteria and performa for pre-qualification bid for supply of books are available at **Annexure-IIa&IIb**. The terms & conditions for supply of books are available at **Annexure-III** and performa for Financial Bid is available at **Annexure-IV**. For detailed information and annexures, please log on to the Department's website [www.techeduhry.gov.in](http://www.techeduhry.gov.in)

	<b>Schedule</b>	<b>Date</b>	<b>Time</b>
1.	Last date of submission of tender documents:	12-12-2014	1.00 PM
2.	Date of opening of tenders (pre-qualification bid) in the office of <b>Principal, Govt. Polytechnic, Sonipat</b>	12-12-2014	2.00 PM

The Tender documents/ annexures may be downloaded from the Department's website [www.techeduhry.gov.in](http://www.techeduhry.gov.in) and may be submitted in the office of **Principal, Govt. Polytechnic, Sonipat, Haryana (Contact no. 0130-2246757)**.

NOTE: **"Pre-qualification Bid"** along with **Terms & Conditions** and **"Financial Bid"** in the prescribed format duly signed should be submitted **separately in sealed envelopes** super scribed accordingly in bold letters, **both these envelopes be enclosed within a common bigger envelope.**

**Director General,**  
**Technical Education Department,**  
**Haryana, Panchkula.**

## DIRECTORATE OF TECHNICAL EDUCATION, HARYANA

### Annexure- I

#### List of Publishers

1. A&C Black Publishers Ltd. (New York)
2. Aapga Publication Pvt.Ltd., SCF 267, Sector 16, Panchkula.
3. Abhinav Publications,
4. Abhishek Publications, Chandigarh.
5. AD Helfrick Prentice Hall of India Pvt. Ltd., New Delhi
6. Ahmedabad Book Depot., Ahmedabad
7. ALA,Chicago.
8. Allied Publishers, New Delhi
9. Angus and Robertson Publisher
10. AnupamPrakashan, Allahbad.
11. APH Publishing Book Centre, New Delhi
12. Architectural Press, Oxford, UK
13. Asia Publishing House
14. Asia, New York
15. Asia,Bombay
16. Asian Book Centre, New Delhi
17. Asian Books Pvt. Ltd., New Delhi
18. Asian Publishing House, New Delhi
19. Atira Publication
20. AVG Parkashan, Poona
21. BD Kataria and Sons, Ludhiana
22. BeatriceZelin Publisher, New York
23. Bhalani Publishing House, Mumbai
24. BhartiBhawan Ltd. New Delhi.
25. Bingley,London
26. Blackwell Publishing Ltd. 9600 Garsington Road, *Oxford*, OX4 2DQ, UK ..
27. Bombay Publiaction, Bombay
28. Book Society of India, Bombay
29. Bosonworth Studio, London
30. BPB Publication, New Delhi
31. British Textile Technology, UK
32. BT Batford Ltd., London
33. Butterworth – Heinemann; Oxford
34. Cambridge University Press; UK
35. CBS Publishers distributors Pvt. Ltd. Chennai
36. CBS Publishers, Delhi
37. Chapman Hall Ltd.,London
38. Charotar Publishing House Pvt. Ltd., New Delhi
39. Charotar Publishing House, Anand, Gujrat.
40. Chatterjee Medical Publishers, Kolkatta

41. Chilton Book Company, Pennsylvania
42. Chronicle Books, San Francisco
43. Crescent Books, New York
44. Curchill Living Stone; London
45. Cyber Tech. Publication, New Delhi
46. D.B. Taraporevala Sons, New Delhi
47. DB Taraporewala & Sons, Bombay
48. Deep and Deep Publications, New Delhi.
49. Delhi Rainbow Book Co. New Delhi
50. Delhi Standard Publishers Distributors, Delhi
51. Design Point, Bombay
52. Dhanpat Rai Publications, Delhi.
53. DKTE Ichalkranji Society
54. DPB Publications
55. Eagle Parkashan, Jalandhar
56. East West Press Publication.
57. EDII, Ahmedabad.
58. ELBS with Curchill Living Stone; UK
59. Engineering Book Publishing Co., Poona
60. EssEss Publishers, New Delhi
61. Eurasia Publishing House (Pvt.) Limited, New Delhi.
62. Fair child books, New York
63. Festo Didactic; Bangalore.
64. Focal Press, London
65. Gala Publishers, Ahmedabad
66. Galgotia Publication Pvt Ltd. Daryaganj, New Delhi.
67. Garsington Road, Oxford, OX4 2DQ, UK
68. GATF, USA
69. Gower Publishing, USA
70. Grace Parkashan , Bombay
71. Grafton, London
72. Graphic Arts Technical Foundation Publication, USA
73. Gulf Publishing Co., Houston, Texas
74. Happer and Row Publishers, New York.
75. Harvard University Press, UK
76. Hearts Book International, New York
77. Heinmann Publishers, Oxford
78. Himalaya Publishing House, New Delhi
79. Hougutan Miffin Co., Boston
80. HPT Pusa Polytechnic, New Delhi
81. IBH Publishing Co., Oxford
82. IDG Books India (P) Ltd.
83. IEEE Publication, New York
84. Inc Publishers,
85. India Handicraft Board
86. India Publishing House, Jalandhar.
87. Indian Book Distributor
88. In-Tech Workshop, Germany

89. IPH, Jalandhar
90. Ishan Publications, Ambala, Haryana.
91. ISTE, Publication, New Delhi.
92. Jain Publishers, Delhi
93. Janatha Publishers, Udupi.
94. Janet Ward Publisher, London
95. JB Lupein, Philladelphia
96. John Wiley & Sons, New Delhi
97. JP Brothers, New Delhi
98. Kafe books Limited, London.
99. Kala Bhawan, Merrut
100. Kalyani Publications, New Delhi
101. Kaption Publishing House, New Delhi.
102. Katson Publishing House, Ludhiana
103. Katson Publishing House, New Delhi.
104. Khanna Publisher, New Delhi
105. King India Publication, New Delhi
106. Kogakusha Publication
107. Kohli Publishers, 34 Industrial Area Phase-II,. Chandigarh,
108. Konark Publishers Private Limited.
109. Kumar and Kumar Publishers (P) Ltd. Bangalore-40.
110. Lakshmi Book Store, New Delhi
111. Lawrence King Publishing Ltd. London
112. Laxmi Publication, New Delhi
113. LBS Ltd. Faraday Close Durrington Worthing West Sussex
114. Lea & Febigue, Philadalphiae
115. Learning System, New Delhi.
116. Library Association Publishing, London
117. Longman Publishers
118. Macmillan Education Limited
119. MacMillan India Ltd. New Delhi
120. Macmillan Press Ltd., (UK).
121. Macmillan publishing co., New York
122. Mager Publisher Pocket Books, Inc. New York
123. Mapin Publishing Pvt. Ltd, Ahemdabad.
124. Mapin Publishing, UK
125. Marcel Dekker, New York
126. McGraw-Hills Publishers, New Delhi
127. McGraw Hill Book Co. New York
128. McGraw Hill, Delhi.
129. Media Promoters and Publishers Pvt. Ltd., Bombay.
130. Metropolitan Book Co. Pvt Ltd., Delhi
131. Ministry of Information & Broadcasting, Govt. of India, New Delhi.
132. MK Kohli Publisher, Industrial Area, Chandigarh
133. Modern Publishers, Jalandhar
134. Modern Publishers, New Delhi
135. NA Prakashan, Bangalore
136. Narosa Publishing, New Delhi

137. National Building Code
138. Navneet Publications (India) Ltd.
139. Nem Chand and Bros, Roorkee
140. New Age International (P) Ltd., New Delhi
141. New India Publishing Agency, New Delhi
142. Nirali Publications.
143. NITTTR Chandigarh
144. North Publication, Jalandhar
145. Northern Book Centre, New Delhi
146. Octopus publishing group Ltd.
147. Orient Longman, Hyderabad
148. Oxford and IBH Publishing Co. New Delhi
149. Oxford BSP Professional Books, New Delhi
150. Oxford University Press
151. PardeepPublications,Jalandhar.
152. PBC International, New York
153. Pearson Eductaion, Delhi
154. Pergamota Press Publications.
155. Pitman (ELBS Edition available), London
156. Pitman Publishing Corporation, New York.
157. Prentice Hall of India, New Delhi
158. Prentice Hall Press, New Jersey
159. Prestel Publishing, ISBN:
160. Publisher Roli Books(P) Ltd. Delhi
161. RaajParkashan Ltd., Delhi
162. Rainbow Book Co. New Delhi
163. Raj Parkashan, New Delhi
164. Reader's Digest Association, New Delhi
165. Roorkee Publishing House, Roorkee
166. S. Chand & Company Ltd., Delhi.
167. SahityaBhawan Publications.
168. Sathya Publishers, Madurai
169. SatyaPrakashan New Delhi.
170. Scitech Publications
171. Sevak Publications, Bombay
172. Shah Publisher: New Delhi
173. SK Kataria and Sons Publishers, New Delhi
174. Standard Publishers Distributors, Delhi
175. Sterling, New Delhi
176. Sultan Chand & Sons, New Delhi
177. Super Book House, New Delhi
178. Taraporevala Sons, New Delhi
179. Tata McGraw Hill Education Pvt Ltd , New Delhi
180. Tata McGraw-Hill Publishing Company Limited, New Delhi.
181. Tech Media Publication
182. Tech. max Publications, Pune
183. Tech. Publication, Delhi
184. Technical Bureau of India, Jalandhar

185. Technical Publishers of India, Calcutta
186. Textile Committee Manual
187. Thames & Edison. London
188. Thomos and Hudson, New Delhi
189. Thomson Delmar Learning, USA
190. Tip Top Trading Co., Ludhiana.
191. Today and Tomorrow, New Delhi
192. Trends Today, Bombay
193. UBS Publishers Distributors Ltd. New Delhi
194. UGC University Press.
195. Umesh Publishers, Delhi
196. Uneek Publication, Jalandhar
197. Unique International Publications, Jalandhar
198. Unistar Books Private Ltd., Chandigarh.
199. United Book Corporation, Pune
200. Universal Book Stall
201. Universal Publishing Corporation, Bombay
202. Usha Publishers, Delhi
203. Van Nostrand Reinhold, 1993, New York
204. VidyarthiGrahPrakashan, Pune
205. Vijay Prakashan, Ujjain
206. Vikas Publishing House (P) Ltd., New Delhi
207. Vishal Publication, Jalandhar
208. VK Publishers, New Delhi
209. Wheeler Publishing House, New Delhi
210. Wiley Eastern India Ltd. New Delhi.
211. Wiley International Edition.
212. Wiley Publishers, New York
213. Wiley Student Edition.
214. Wiley, John & Sons, Incorporated (USA)
215. World Press Private Ltd., Calcutta
216. YK Publishers, Agra

**Selection criteria for Pre-qualification Bid for supply of Books**

The Pre-qualification bid should be submitted in separate sealed envelope duly superscripted as **Pre-qualification** which should contain the following documents (self-attested and duly stamped):

1. Copy of PAN (Permanent Account Number) /TAN allotted by the Income Tax Department.
2. Copy of Sales Tax / Central Sales Tax number.
3. Non-refundable tender fee of Rs.5000/- in the shape of DD in favour of Principal, Govt. Polytechnic, Sonipat and payable at Sonipat.
4. Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rs. One lakh only) in the form of Demand Draft in favour of the "Principal, Govt. Polytechnic, Sonipat" and payable at Sonipat.
5. The prospective bidder should have supplied books of at least Rs. 50.00 lakh to reputed Educational Institutes/Universities/ Govt. Departments during any of the last three financial years (2011-12, 2012-13 & 2013-14). Please attach copies of purchase orders in support.
6. The bidder should have at least a single order of minimum Rs.10.00 lakh from any Government Department/ Institute/ University during any of last three financial years (2011-12, 2012-13 & 2013-14).
7. An affidavit duly attested by the notary to the effect that the bidder has not been blacklisted by any Govt. Organization.

## Annexure- IIb

### Performa for Pre-qualification Bid (in respect of above )

S.No.	Name of Document	Detail of document	Documents attached (Yes/No)	Remarks (if any)
1.	PAN/TAN card	No.:		
2.	Sales Tax / Central Sales Tax certificate	No.:		
3.	Demand Draft of Rs. 5000/-	No.: Date:		
4.	Demand Draft of Rs. 1,00,000/-	No.: Date:		
5.	Affidavit (in original)	Date :		

### Purchase of Orders

S.No.	Detail of Purchase order	Name of Organization	Date of Purchase order	Amount of Purchase order
1.	Purchase orders of Rs. 50 Lakh during any of last 3 Fin. years			
Total				
2.	Single Purchase order of minimum Rs. 10 lakh during any of last 3 Fin. years			

**Signature of Bidder**  
with Seal



**Annexure-III**  
**DIRECTORATE OF TECHNICAL EDUCATION, HARYANA**  
**TERMS AND CONDITIONS FOR SUPPLY OF BOOKS**

1. Supply of books will be made only by registered post/ speed post or through messenger at the cost of Firm/Agency at any place in the State of Haryana as indicated in supply order.
2. The agreement of the terms and conditions for the supply of books shall be submitted by the firm/agency, duly signed and witnessed in case the contract is awarded.
3. Books/Publications shall be supplied in good physical condition/brand new. Damaged/defective copies shall not be accepted and will be returned at the cost of Firm/Agency.
4. The books should be supplied by the time/date specified in the order completely, failing which the order would automatically be treated as cancelled and earnest money will be forfeited.
5. The sum of approximately Rs. 70 lacs (Rs. Seventylacs) is likely to be spent for the purchase of books during the financial year 2014-15. The successful bidder will have to deposit an earnest money of Rs. 50,000/- (Rs. Fifty thousand) in the shape of FDR of any nationalized bank pledged in favour of the Principal, Govt. Polytechnic, Sonipat and payable at Sonipat. The approved rate contract after finalizing the NIT for the supply of books shall remain valid for 6 months.
6. Only latest editions are to be supplied even if mentioned titles are of earlier vintage in our purchase order.
7. Low priced editions shall be supplied unless otherwise specified.
8. Firm/Agency has to submit the bills in triplicate quoting our order number and date.
9. The following certificate be recorded on the bill to be submitted in triplicate:
  - a. A certificate that authorized publisher's prices have been charged.
  - b. Latest editions have been supplied as per the supply order.
10. The bill should be accompanied with price proof duly authenticated by the bidder with stamp.
11. Serial number given in our order list should be mentioned against each item in

the bill and in all the further correspondence of the Firm/Agency.

12. The same Indian/Asian edition of books available in the market should be supplied even if foreign edition is mentioned in our order unless otherwise specified.
13. In the case of foreign publications, the original prices in the foreign currency shall be mentioned in the bill along with the Rupee prices charged in accordance with the approved rate of exchange.
14. Supply of foreign publications at the prevailing exchange rates and attested stamped copy of the rates/certificate be attached.
15. The Foreign Books available in dual currencies should be billed in the currency by which the converted cost is the lowest in Indian rupees with certificate.
16. One bill shall cover books pertaining to one order only.
17. The supplier undertakes to refund the amount, if charged in excess than the prices of books.
18. The payment shall be released after the receipt of books and their verification by the Department.
19. If any discrepancy is found in the consignment, it will be returned at supplier's cost.
20. Defective copies, if any supplied, will be replaced even stamped, accessioned after any length of time, when detected at the cost of supplier.
21. Pre-qualification Bid shall be scrutinized and evaluated by the Department. Financial bid of only those bidders shall be considered/ opened who shall qualify in the "Pre-qualification Bid".
22. Tender shall be entertained from only such applicants who enclose the requisite tender fee.
23. Conditional and telegraphic tenders shall not be accepted. Tenders received after due date and time will be rejected.
24. In case the date of receipt of tenders is declared /happens to be a public holiday, the tender will be received and opened on the next working day at the stipulated time and venue.

25. At the time of opening the Pre-qualification Bid, the interested bidders or their duly authorized representatives may present themselves at their own cost, if interested.
26. No banned book(s) should be supplied and if any such book is supplied, it would be forfeited.
27. Decision of the Director General, Technical Education, Haryana on any dispute related to this tender shall be final and binding.
28. The Director General, Technical Education, Haryana, reserves the right to accept or to cancel/reject/modify any or all item(s) of the tender at any stage without assigning any reason.
29. If any legal dispute arises, its jurisdiction will be Sonipat, Haryana.

(Signature of the Bidder with stamp)

Signed by the bidder in the presence of

Sh. ....

(Name of the witness and his / her address)

