

DIRECTORATE OF TECHNICAL EDUCATION, HARYANA

Bays no. 7-12, Sector-4, Panchkula

Fax / Phone No.: 0172-2583249/ 2584218

TENDER NOTICE

(Offer of discount for supply of books)

Online tender on prescribed proformas are invited on behalf of Director General, Technical Education Haryana, Panchkula from the reputed Publishers / Distributors/ Book-Sellers for the supply of Books of various publishers as per list available at **Annexure-I**. The selection criteria offering discount and supply of Books is available at **Annexure-IIA**. The proforma for Technical bid is available at **Annexure- IIB**. The proforma for Financial Bid offering discount is available at **Annexure-III** and terms & conditions for supply of books are available at **Annexure-IV**. For detailed information and Annexures, please log on to <https://haryanaeprocurement.gov.in> or the Department's website www.techeduhry.gov.in

	Schedule	Date	Time
1.	Last date of preparation & submission of online tender documents:	15.12.2016	4:00 PM
2.	Date of opening of Technical bid in the office of Principal, Govt. Polytechnic, Ambala City	16.12.2016	11:00 AM

The Tender documents/ Annexures may be downloaded from <https://haryanaeprocurement.gov.in> or the Department's website www.techeduhry.gov.in.

**Director General,
Technical Education Department,
Haryana, Panchkula.**

DETAIL NOTICE INVITING TENDER

e-Tender is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No	Description of work / Items	EMD to be deposited by Bidder	Tender Document Fee & eService Fee (Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid of EMD Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Supply of Books	Rs. 1,00,000/-	Rs. 5,000/- + Rs. 1,000/-	18.11.2016 10.00 Hrs	12.12.2016 16.00 Hrs.	15.12.2016 16.00 Hrs

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- The payment for Tender Document Fee shall be made by eligible bidders online directly through Internet Banking Accounts and e-Service Fee through Debit Cards & Internet Banking Accounts. The payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment of Rs. 1,00,000/- towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance i.e. **on or before 12.12.2016 16.00 Hrs. and make payment via RTGS /NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested bidders shall have to pay mandatorily e-Service fee (Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-
Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	18.11.2016 10.00 Hrs	15.12.2016 16.00 Hrs
2	Technical Bid Opening		16.12.2016 11.00 Hrs	
3	Financial Bid Opening		To be announced on the website after opening of technical bid	

Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.

2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5. Download of Tender Documents:

The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>

6. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7 Online Payment of Tender Document Fee, eService fee , EMD fees & Bid Preparation & Submission (PQQ/ Technical & Commercial/Price Bid):

i) Online Payment of Tender Document Fee + e-Service fee:

The online payment for Tender document fee, eService Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee shall be made by bidders/ Vendors online directly through Internet Banking Accounts and eService Fee through Debit Cards & Internet Banking Accounts. The Payment for EMD shall be made online directly through RTGS / NEFT & OTC. The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

ii) PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:

Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online.

Scan copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/ Technical Envelope: The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

8. ASSISTANCE TO THE BIDDERS:-

In case of any query regarding process of e-tenders and for undertaking training purpose, the intended bidder can also avail the following and can contact service provider as per below:

Office Timings of Help-desk support for Single e Procurement Portal of Government of Haryana- Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:30 pm) & Training workshop will be conducted on every 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11:30 am upto 3:00 pm) of each month.

All queries would require to be registered at our official email-chandigarh@nextenders.com for on- time support (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk)

Important Note:-

- (a) Any intending bidder can contact the helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event.
- (b) For queries pertaining to e-Payment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of e-Auction/Tender event.
- (c) Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.

Schedule for Training:

Training workshop will be held on 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11: 30 am upto 3:00 pm) of each month at following addresses:		
Nextenders (India) Pvt. Ltd Municipal Corporation Faridabad, Near B.K.Chowk, Opp. B.K.Hospital, NIT, Faridabad Contact no. 8743042801 / 9310335475	Nextenders (India) Pvt.Ltd Public Health Division No. 2 Hisar, Model Town Opp. N.D Gupta Hospital, Hisar Contact: 9034357793	Nextenders (India) Pvt. Ltd., Nirman Sadan (PWD B&R), Plot No.- 01, Basement, Dakshin Marg, Sec- 33 A, Chandigarh -160020 For Support- 1800-180-2097, 0172-2582008-2009

For Support Call – 1800-180-2097

Haryana eProcurement Help Desk Office will remain closed on Saturday (except 4th Saturday), Sunday and National Holidays

NOTE:- Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>. For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

Guideline for Online Payments in e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department's page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same. (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

D) Over-the-Counter (OTC)

This solution shall allow the bidder having account with ICICI Bank, to make the payment from any CMS enabled Branch of ICICI Bank in India. Bidders can make the payment via cash(if amount is \leq ₹ 49,999), Demand Draft or ICICI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects Over-the-Counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. Bidder chooses the bank account no. for refund of the amount.
- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal displays the details of payment. Bidders clicks on “print _challan” and prints the OTC challan.
- (v) Bidder submits the OTC challan at the counter of any designated branch of ICICI Bank with Cash / Demand Draft / ICICI Bank Cheque (Payment in cash is allowed upto Rs. 49,999/-)
- (vi) ICICI Bank verifies the URN (format to be discussed and decided) and Amount with e- Procurement portal prior to accepting the payment
- (vii) On successful verification from e-Procurement portal, ICICI Bank accepts the payment. In case of failure, ICICI Bank shall return back the OTC challan and payment to the Bidder.
- (viii) ICICI Bank will commit the payment transaction (in case of successful verification from e- Procurement portal) and sends the Bank Transaction Number (I-Sure Reference Number) online against the URN and Amount.
- (ix) ICICI Bank will generate receipt for the payment transaction and issues the same to the Bidder.
- (x) The e-Procurement system updates the bank transaction number against the URN and Amount based on details sent by ICICI Bank online prior to generation of receipt.
- (xi) The status of payment will be displayed as “verification successful” in e-Procurement portal, when the bidder clicks on verification option in the portal
- (xii) Bidder would be required to upload the scan copy of receipt as received from ICICI Bank as part of proof in Nextender portal before submitting the tender

Sr no.	Scenario	Do's / Don't's
1	<p>In the event of making Payment through NEFT/RTGS</p>	<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are: 1) Beneficiary account no: <client code> + <random number> 2) Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders) 3) Amount: As mentioned on the challan. It is specific for every tender/transaction 4) Beneficiary bank branch: ICICI Bank Ltd, CMS 5) Beneficiary name: As per the challan • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD • It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender • Bidder has to make only single payment against a challan as per the amount mentioned on the challan. • Bidder must do the payment before tender validity gets expired <p>Don't's</p> <ul style="list-style-type: none"> • Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise: 1) Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account 2) Incorrect Beneficiary account number mentioned(<client code> + <random number>):- <ul style="list-style-type: none"> a) In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted. 3) Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as unreconciled transactions and will be auto-refunded directly to bidder's account. In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate. • Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination. • Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder. • Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder

2	<p>In the event of making Payment through OTC</p>	<p>Do's</p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that OTC payments are made to the exact details as mentioned in the challan which are: Beneficiary account no: <client code> + <random number> Amount: As mentioned on the challan It is specific for every tender/transaction Beneficiary name: As per the challan Bidder has to make only single payment against a challan as per the amount mentioned on the challan • Bidder must do the payment before tender validity gets expired • Bidder needs to mandatorily upload the scan copy of the payment receipt issued by ICICI Bank, in Nextender Portal before submitting the Tender <hr/> <p>Don't's</p> <ul style="list-style-type: none"> • If the bidding amount is greater than Rs49,999, then Bidder should not make payment in cash. In this case, Bidder should pay via Demand Draft/ICICI Bank Cheque • It is bidders's responsibility to ensure that Demand draft should be valid and should not have discrepancies such as signature not found, stale DD, mutilated, material alteration, favouring third party etc., In the event of Demand Draft returned by bidder's Bank on account of such discrepancies, ICICI Bank shall ensure that such communication is sent to the Client within 3 days from the date of rejection by the Bidder's Bank • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD
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List of Publishers

1. A&C Black Publishers Ltd. (New York)
2. Aapga Publication Pvt. Ltd., SCF 267, Sector 16, Panchkula.
3. Abhinav Publications,
4. Abhishek Publications, Chandigarh.
5. AD Helfrick Prentice Hall of India Pvt. Ltd., New Delhi
6. Ahmedabad Book Depot., Ahmedabad
7. ALA, Chicago.
8. Allied Publishers, New Delhi
9. Angus and Robertson Publisher
10. Anupam Prakashan, Allahabad.
11. APH Publishing Book Centre, New Delhi
12. Architectural Press, Oxford, UK
13. Asia Publishing House
14. Asia, New York
15. Asia, Bombay
16. Asian Book Centre, New Delhi
17. Asian Books Pvt. Ltd., New Delhi
18. Asian Publishing House, New Delhi
19. Atira Publication
20. AVG Parkashan, Poona
21. BD Kataria and Sons, Ludhiana
22. Beatrice Zelin Publisher, New York
23. Bhalani Publishing House, Mumbai
24. Bharti Bhawan Ltd. New Delhi.
25. Bingley, London
26. Blackwell Publishing Ltd. 9600 Garsington Road, *Oxford*, OX4 2DQ, UK ..
27. Bombay Publication, Bombay
28. Book Society of India, Bombay
29. Bosonworth Studio, London
30. BPB Publication, New Delhi
31. British Textile Technology, UK
32. BT Batford ltd., London
33. Butterworth – Heinemann; Oxford
34. Cambridge University Press; UK
35. CBS Publishers distributors Pvt. Ltd. Chennai
36. CBS Publishers, Delhi
37. Chapman Hall Ltd., London
38. Charotar Publishing House Pvt. Ltd., New Delhi
39. Charotar Publishing House, Anand, Gujarat.
40. Chatterjee Medical Publishers, Kolkatta
41. Chilton Book Company, Pennsylvania
42. Chronicle Books, San Francisco
43. Crescent Books, New York
44. Curchill Living Stone; London
45. Cyber Tech. Publication, New Delhi
46. D.B. Taraporevala Sons, New Delhi
47. DB Taraporewala & Sons, Bombay
48. Deep and Deep Publications, New Delhi.
49. Delhi Rainbow Book Co. New Delhi
50. Delhi Standard Publishers Distributors, Delhi
51. Design Point, Bombay
52. Dhanpat Rai Publications, Delhi.
53. DKTE Ichalkranji Society
54. DPB Publications
55. Eagle Parkashan, Jalandhar
56. East West Press Publication.

57. EDII, Ahmedabad.
58. ELBS with Curchill Living Stone; UK
59. Engineering Book Publishing Co., Poona
60. EssEss Publishers, New Delhi
61. Eurasia Publishing House (Pvt.) Limited, New Delhi.
62. Fair child books, New York
63. Festo Didactic; Bangalore.
64. Focal Press, London
65. Gala Publishers, Ahmedabad
66. Galgotia Publication Pvt Ltd. Daryaganj, New Delhi.
67. Garsington Road, Oxford, OX4 2DQ, UK
68. GATF, USA
69. Gower Publishing, USA
70. Grace Parkashan , Bombay
71. Grafton,London
72. Graphic Arts Technical Foundation Publication, USA
73. Gulf Publishing Co., Houston, Texas
74. Happer and Row Publishers, New York.
75. Harvard University Press, UK
76. Hearts Book International, New York
77. Heinmann Publishers, Oxford
78. Himalaya Publishing House, New Delhi
79. HougutanMiffin Co., Boston
80. HPT Pusa Polytechnic, New Delhi
81. IBH Publishing Co., Oxford
82. IDG Books India (P) Ltd.
83. IEEE Publication, New York
84. Inc Publishers,
85. India Handicraft Board
86. India Publishing House, Jalandhar.
87. Indian Book Distributor
88. In-Tech Workshop, Germany
89. IPH, Jalandhar
90. Ishan Publications, Ambala, Haryana.
91. ISTE, Publication, New Delhi.
92. Jain Publishers, Delhi
93. Janatha Publishers, Udupi.
94. Janet Ward Publisher, London
95. JB Lupein, Philladelphia
96. John Wiley & Sons, New Delhi
97. JP Brothers, New Delhi
98. Kafe books Limited, London.
99. Kala Bhawan, Merrut
100. Kalyani Publications, New Delhi
101. Kaption Publishing House, New Delhi.
102. Katson Publishing House, Ludhiana
103. Katson Publishing House, New Delhi.
104. Khanna Publisher, New Delhi
105. King India Publication, New Delhi
106. Kogakusha Publication
107. Kohli Publishers, 34 Industrial Area Phase-II,. Chandigarh,
108. Konark Publishers Private Limited.
109. Kumar and Kumar Publishers (P) Ltd. Bangalore-40.
110. Lakshmi Book Store, New Delhi
111. Lawrence King Publishing Ltd. London
112. Laxmi Publication, New Delhi
113. LBS Ltd. Faraday Close Durrington Worthing West Sussex
114. Lea & Febigue, Philadalphiae
115. Learning System, New Delhi.
116. Library Association Publishing, London

117. Longman Publishers
118. Macmillan Education Limited
119. MacMillan India Ltd. New Delhi
120. Macmillan Press Ltd., (UK).
121. Macmillan publishing co., New York
122. Mager Publisher Pocket Books, Inc. New York
123. Mapin Publishing Pvt. Ltd, Ahemdabad.
124. Mapin Publishing, UK
125. Marcel Dekker, New York
126. McGraw-Hills Publishers, New Delhi
127. McGraw Hill Book Co. New York
128. McGraw Hill, Delhi.
129. Media Promoters and Publishers Pvt. Ltd., Bombay.
130. Metropolitan Book Co. Pvt Ltd., Delhi
131. Ministry of Information & Broadcasting, Govt. of India, New Delhi.
132. MK Kohli Publisher, Industrial Area, Chandigarh
133. Modern Publishers, Jalandhar
134. Modern Publishers, New Delhi
135. NA Prakashan, Bangalore
136. Narosa Publishing, New Delhi
137. National Building Code
138. Navneet Publications (India) Ltd.
139. Nem Chand and Bros, Roorkee
140. New Age International (P) Ltd., New Delhi
141. New India Publishing Agency, New Delhi
142. Nirali Publications.
143. NITTTR Chandigarh
144. North Publication, Jalandhar
145. Northern Book Centre, New Delhi
146. Octopus publishing group Ltd.
147. Orient Longman, Hyderabad
148. Oxford and IBH Publishing Co. New Delhi
149. Oxford BSP Professional Books, New Delhi
150. Oxford University Press
151. Pardeep Publications, Jalandhar.
152. PBC International, New York
153. Pearson Education, Delhi
154. Pergamota Press Publications.
155. Pitman (ELBS Edition available), London
156. Pitman Publishing Corporation, New York.
157. Prentice Hall of India, New Delhi
158. Prentice Hall Press, New Jersey
159. Prestel Publishing, ISBN:
160. Publisher Roli Books(P) Ltd. Delhi
161. Raaj Parkashan Ltd., Delhi
162. Rainbow Book Co. New Delhi
163. Raj Parkashan, New Delhi
164. Reader's Digest Association, New Delhi
165. Roorkee Publishing House, Roorkee
166. S. Chand & Company Ltd., Delhi.
167. Sahitya Bhawan Publications.
168. Sathya Publishers, Madurai
169. Satya Prakashan New Delhi.
170. Scitech Publications
171. Sevak Publications, Bombay
172. Shah Publisher: New Delhi
173. SK Kataria and Sons Publishers, New Delhi
174. Standard Publishers Distributors, Delhi
175. Sterling, New Delhi
176. Sultan Chand & Sons, New Delhi

177. Super Book House, New Delhi
178. Taraporevala Sons, New Delhi
179. Tata McGraw Hill Education Pvt Ltd , New Delhi
180. Tata McGraw-Hill Publishing Company Limited, New Delhi.
181. Tech Media Publication
182. Tech. max Publications, Pune
183. Tech. Publication, Delhi
184. Technical Bureau of India, Jalandhar
185. Technical Publishers of India, Calcutta
186. Textile Committee Manual
187. Thames & Edison. London
188. Thomos and Hudson, New Delhi
189. Thomson Delmar Learning, USA
190. Tip Top Trading Co., Ludhiana.
191. Today and Tomorrow, New Delhi
192. Trends Today, Bombay
193. UBS Publishers Distributors Ltd. New Delhi
194. UGC University Press.
195. Umesh Publishers, Delhi
196. Uneek Publication, Jalandhar
197. Unique International Publications, Jalandhar
198. Unistar Books Private Ltd., Chandigarh.
199. United Book Corporation, Pune
200. Universal Book Stall
201. Universal Publishing Corporation, Bombay
202. Usha Publishers, Delhi
203. Van Nostrand Reinhold, 1993, New York
204. Vidyarthi Grah Prakashan, Pune
205. Vijay Prakashan, Ujjain
206. Vikas Publishing House (P) Ltd., New Delhi
207. Vishal Publication, Jalandhar
208. VK Publishers, New Delhi
209. Wheeler Publishing House, New Delhi
210. Wiley Eastern India Ltd. New Delhi.
211. Wiley International Edition.
212. Wiley Publishers, New York
213. Wiley Student Edition.
214. Wiley, John & Sons, Incorporated (USA)
215. World Press Private Ltd., Calcutta
216. YK Publishers, Agra

Selection criteria for offering discount and supply of Books

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the following eligibility & technical documents online in the Technical Bid.

1. Copy of PAN (Permanent Account Number) /TAN allotted by the Income Tax Department.
2. Copy of Sales Tax / Central Sales Tax number.
3. The prospective bidder should have supplied books of at least Rs. 50.00 lakh to reputed Educational Institutes/Universities/ Govt. Departments during any of the last three financial years (2013-14, 2014-15 & 2015-16). Please attach copies of purchase orders in support.
4. The bidder should have at least a single order of minimum Rs.10.00 lakh from any Government Department/ Institute/ University during any of last three financial years (2013-14, 2014-15 & 2015-16).
5. An affidavit duly attested by the notary to the effect that the bidder has not been blacklisted by any Govt. Organization.
6. Contact Details (Please upload details of the Authorized Representative of the Bidder who is likely to attend technical/financial bid as per Annexure- II D)

Envelope 2: Financial Bid

The bidders shall quote the prices in price bid format under Financial Bid.

Annexure- II B

Proforma for Technical Bid (in respect of above)

S.No.	Name of Document to be uploaded by bidder	Detail of document (Please mention No.)	Documents attached (Yes/No)
1.	PAN/TAN card		
2.	Sales Tax / Central Sales Tax certificate		
3.	Affidavit		
4.	Details of Purchase Orders as per Annexure-II C		
5.	Terms and Conditions as per Annexure- IV		

Annexure-II C

Details of Purchase Orders

S.No.	Detail of Purchase order	Name of Organization	Date of Purchase order	Amount of Purchase order
1.	Purchase orders of Rs. 50 Lakh during any of last 3 Fin. years			
Total				
2.	Single Purchase order of minimum Rs. 10 lakh during any of last 3 Fin. years			

Annexure-II D

Contact Details (Please provide following details of the Authorized Representative of the Bidder who is likely to attend technical/ financial bid

Sr. No.	Name of Authorized Representative of the Bidder	E-mail of the Authorized Representative	Contact No. of the Authorized Representative

Signature of Bidder
with Seal

Annexure-III

PROFORMA FOR FINANCIAL BID OFFERING DISCOUNT

S. N.	Name of Publisher	Discount	
		In figure	In words
1.	A&C Black Publishers Ltd. (New York)		
2.	Aapga Publication Pvt. Ltd., SCF 267, Sector 16, Panchkula.		
3.	Abhinav Publications,		
4.	Abhishek Publications, Chandigarh.		
5.	AD Helfrick Prentice Hall of India Pvt. Ltd., New Delhi		
6.	Ahmedabad Book Depot., Ahmedabad		
7.	ALA, Chicago.		
8.	Allied Publishers, New Delhi		
9.	Angus and Robertson Publisher		
10.	Anupam Prakashan, Allahabad.		
11.	APH Publishing Book Centre, New Delhi		
12.	Architectural Press, Oxford, UK		
13.	Asia Publishing House		
14.	Asia, New York		
15.	Asia, Bombay		
16.	Asian Book Centre, New Delhi		
17.	Asian Books Pvt. Ltd., New Delhi		
18.	Asian Publishing House, New Delhi		
19.	Atira Publication		
20.	AVG Parkashan, Poona		
21.	BD Kataria and Sons, Ludhiana		
22.	Beatrice Zelin Publisher, New York		
23.	Bhalani Publishing House, Mumbai		
24.	Bharti Bhawan Ltd. New Delhi.		
25.	Bingley, London		
26.	Blackwell Publishing Ltd. 9600 Garsington Road, Oxford, OX4 2DQ, UK		
27.	Bombay Publication, Bombay		
28.	Book Society of India, Bombay		
29.	Bosonworth Studio, London		
30.	BPB Publication, New Delhi		
31.	British Textile Technology, UK		
32.	BT Batford ltd., London		
33.	Butterworth – Heinemann; Oxford		
34.	Cambridge University Press; UK		
35.	CBS Publishers distributors Pvt. Ltd. Chennai		
36.	CBS Publishers, Delhi		
37.	Chapman Hall Ltd., London		
38.	Charotar Publishing House Pvt. Ltd., New Delhi		
39.	Charotar Publishing House, Anand, Gujarat.		

40.	Chatterjee Medical Publishers, Kolkatta		
41.	Chilton Book Company, Pennsylvania		
42.	Chronicle Books, San Francisco		
43.	Crescent Books, New York		
44.	Curchill Living Stone; London		
45.	Cyber Tech. Publication, New Delhi		
46.	D.B. Taraporewala Sons, New Delhi		
47.	DB Taraporewala& Sons, Bombay		
48.	Deep and Deep Publications, New Delhi.		
49.	Delhi Rainbow Book Co. New Delhi		
50.	Delhi Standard Publishers Distributors, Delhi		
51.	Design Point, Bombay		
52.	Dhanpat Rai Publications, Delhi.		
53.	DKTE Ichalkranji Society		
54.	DPB Publications		
55.	Eagle Parkashan, Jalandhar		
56.	East West Press Publication.		
57.	EDIL, Ahmedabad.		
58.	ELBS with Curchill Living Stone; UK		
59.	Engineering Book Publishing Co., Poona		
60.	EssEss Publishers, New Delhi		
61.	Eurasia Publishing House (Pvt.) Limited, New Delhi.		
62.	Fair child books, New York		
63.	Festo Didactic; Bangalore.		
64.	Focal Press, London		
65.	Gala Publishers, Ahmedabad		
66.	Galgotia Publication Pvt Ltd. Daryaganj, New Delhi.		
67.	Garsington Road, Oxford, OX4 2DQ, UK		
68.	GATF, USA		
69.	Gower Publishing, USA		
70.	Grace Parkashan , Bombay		
71.	Grafton,London		
72.	Graphic Arts Technical Foundation Publication, USA		
73.	Gulf Publishing Co., Houston, Texas		
74.	Happer and Row Publishers, New York.		
75.	Harvard University Press, UK		
76.	Hearts Book International, New York		
77.	Heinmann Publishers, Oxford		
78.	Himalaya Publishing House, New Delhi		
79.	HougutanMiffin Co., Boston		
80.	HPT Pusa Polytechnic, New Delhi		
81.	IBH Publishing Co., Oxford		
82.	IDG Books India (P) Ltd.		
83.	IEEE Publication, New York		
84.	Inc Publishers,		
85.	India Handicraft Board		
86.	India Publishing House, Jalandhar.		
87.	Indian Book Distributor		
88.	In-Tech Workshop, Germany		

89.	IPH, Jalandhar		
90.	Ishan Publications, Ambala, Haryana.		
91.	ISTE, Publication, New Delhi.		
92.	Jain Publishers, Delhi		
93.	Janatha Publishers, Udupi.		
94.	Janet Ward Publisher, London		
95.	JB Lupein, Philladelphia		
96.	John Wiley & Sons, New Delhi		
97.	JP Brothers, New Delhi		
98.	Kafe books Limited, London.		
99.	Kala Bhawan, Merrut		
100.	Kalyani Publications, New Delhi		
101.	Kaption Publishing House, New Delhi.		
102.	Katson Publishing House, Ludhiana		
103.	Katson Publishing House, New Delhi.		
104.	Khanna Publisher, New Delhi		
105.	King India Publication, New Delhi		
106.	Kogakusha Publication		
107.	Kohli Publishers, 34 Industrial Area Phase-II,. Chandigarh,		
108.	Konark Publishers Private Limited.		
109.	Kumar and Kumar Publishers (P) Ltd. Bangalore-40.		
110.	Lakshmi Book Store, New Delhi		
111.	Lawrence King Publishing Ltd. London		
112.	Laxmi Publication, New Delhi		
113.	LBS Ltd. Faraday Close Durrington Worthing West Sussex		
114.	Lea & Febigue, Philadalphiae		
115.	Learning System, New Delhi.		
116.	Library Association Publishing, London		
117.	Longman Publishers		
118.	Macmillan Education Limited		
119.	MacMillan India Ltd. New Delhi		
120.	Macmillan Press Ltd., (UK).		
121.	Macmillan publishing co., New York		
122.	Mager Publisher Pocket Books, Inc. New York		
123.	Mapin Publishing Pvt. Ltd, Ahemdabad.		
124.	Mapin Publishing, UK		
125.	Marcel Dekker, New York		
126.	McGraw-Hills Publishers, New Delhi		
127.	McGraw Hill Book Co. New York		
128.	McGraw Hill, Delhi.		
129.	Media Promoters and Publishers Pvt. Ltd., Bombay.		
130.	Metropolitan Book Co. Pvt Ltd., Delhi		
131.	Ministry of Information & Broadcasting, Govt. of India, New Delhi.		
132.	MK Kohli Publisher, Industrial Area, Chandigarh		
133.	Modern Publishers, Jalandhar		
134.	Modern Publishers, New Delhi		

135	NA Prakashan, Bangalore		
136	Narosa Publishing, New Delhi		
137	National Building Code		
138	Navneet Publications (India) Ltd.		
139	Nem Chand and Bros, Roorkee		
140	New Age International (P) Ltd., New Delhi		
141	New India Publishing Agency, New Delhi		
142	Nirali Publications.		
143	NITTTR Chandigarh		
144	North Publication, Jalandhar		
145	Northern Book Centre, New Delhi		
146	Octopus publishing group Ltd.		
147	Orient Longman, Hyderabad		
148	Oxford and IBH Publishing Co. New Delhi		
149	Oxford BSP Professional Books, New Delhi		
150	Oxford University Press		
151	Pardeep Publications, Jalandhar.		
152	PBC International, New York		
153	Pearson Education, Delhi		
154	Pergamota Press Publications.		
155	Pitman (ELBS Edition available), London		
156	Pitman Publishing Corporation, New York.		
157	Prentice Hall of India, New Delhi		
158	Prentice Hall Press, New Jersey		
159	Prestel Publishing, ISBN:		
160	Publisher Roli Books(P) Ltd. Delhi		
161	Raaj Parkashan Ltd., Delhi		
162	Rainbow Book Co. New Delhi		
163	Raj Parkashan, New Delhi		
164	Reader's Digest Association, New Delhi		
165	Roorkee Publishing House, Roorkee		
166	S. Chand & Company Ltd., Delhi.		
167	Sahitya Bhawan Publications.		
168	Sathya Publishers, Madurai		
169	Satya Prakashan New Delhi.		
170	Scitech Publications		
171	Sevak Publications, Bombay		
172	Shah Publisher: New Delhi		
173	SK Kataria and Sons Publishers, New Delhi		
174	Standard Publishers Distributors, Delhi		
175	Sterling, New Delhi		
176	Sultan Chand & Sons, New Delhi		
177	Super Book House, New Delhi		
178	Taraporevala Sons, New Delhi		
179	Tata McGraw Hill Education Pvt Ltd , New Delhi		

180	Tata McGraw-Hill Publishing Company Limited, New Delhi.		
181	Tech Media Publication		
182	Tech. max Publications, Pune		
183	Tech. Publication, Delhi		
184	Technical Bureau of India, Jalandhar		
185	Technical Publishers of India, Calcutta		
186	Textile Committee Manual		
187	Thames & Edison. London		
188	Thomos and Hudson, New Delhi		
189	Thomson Delmar Learning, USA		
190	Tip Top Trading Co., Ludhiana.		
191	Today and Tomorrow, New Delhi		
192	Trends Today, Bombay		
193	UBS Publishers Distributors Ltd. New Delhi		
194	UGC University Press.		
195	Umesh Publishers, Delhi		
196	Uneek Publication, Jalandhar		
197	Unique International Publications, Jalandhar		
198	Unistar Books Private Ltd., Chandigarh.		
199	United Book Corporation, Pune		
200	Universal Book Stall		
201	Universal Publishing Corporation, Bombay		
202	Usha Publishers, Delhi		
203	Van Nostrand Reinhold, 1993, New York		
204	Vidyarthi Grah Prakashan, Pune		
205	Vijay Prakashan, Ujjain		
206	Vikas Publishing House (P) Ltd., New Delhi		
207	Vishal Publication, Jalandhar		
208	VK Publishers, New Delhi		
209	Wheeler Publishing House, New Delhi		
210	Wiley Eastern India Ltd. New Delhi.		
211	Wiley International Edition.		
212	Wiley Publishers, New York		
213	Wiley Student Edition.		
214	Wiley, John & Sons, Incorporated (USA)		
215	World Press Private Ltd., Calcutta		
216	YK Publishers, Agra		

TERMS AND CONDITIONS FOR OFFERING DISCOUNT AND SUPPLY OF BOOKS

1. The bidder will quote discount in percentage on the printed/published price on the latest edition of books. The validity of discounts offered by the bidder will be minimum for one year from the date of opening of the financial bid.
2. Supply of books will be made only by registered post/ speed post or through messenger at the cost of Firm/Agency at any place in the State of Haryana as indicated in supply order.
3. The agreement of the terms and conditions for the supply of books shall be submitted by the firm/agency, duly signed and witnessed in case the contract is awarded.
4. Books/Publications shall be supplied in good physical condition/brand new. Damaged/defective copies shall not be accepted and will be returned at the cost of Firm/Agency.
5. The books should be supplied by the time/date specified in the order completely, failing which the order would automatically be treated as cancelled and earnest money will be forfeited. EMD will liable to be forfeited in case the bidder fails to supply at-least 90% of the order placed.
6. The successful bidder will have to deposit an earnest money of Rs. 1.00 lakh (Rs. One lakh only) online **in the escrow account** (GOH E-PROC EMD ESCROW A/C DSND-TEDH with account number 001305010530). The sum of approximately Rs. 100 lakh is likely to be spent during the financial year 2016-17 for the purchase of books.
7. Only latest editions are to be supplied even if mentioned titles are of earlier vintage in our purchase order.
8. Low priced editions shall be supplied unless otherwise specified.
9. Firm/Agency has to submit the bills in triplicate quoting our order number and date.
10. The following certificate be recorded on the bill to be submitted in triplicate:
 - a. A certificate that authorized publisher's prices have been charged.
 - b. Latest editions have been supplied as per the supply order.
11. The bill should be accompanied with price proof duly authenticated by the bidder with stamp.
12. Serial number given in our order list should be mentioned against each item in the bill and in all the further correspondence of the Firm/Agency.
13. The same Indian/Asian edition of books available in the market should be supplied even if foreign edition is mentioned in our order unless otherwise specified.

14. In the case of foreign publications, the original prices in the foreign currency shall be mentioned in the bill along with the Rupee prices charged in accordance with the approved rate of exchange.
15. Supply of foreign publications at the prevailing exchange rates and attested stamped copy of the rates/certificate be attached.
16. The Foreign Books available in dual currencies should be billed in the currency by which the converted cost is the lowest in Indian rupees with certificate.
17. One bill shall cover books pertaining to one order only.
18. The supplier undertakes to refund the amount, if charged in excess than the prices of books.
19. The payment shall be released after the receipt of books and their verification by the Department.
20. If any discrepancy is found in the consignment, it will be returned at supplier's cost.
21. Defective copies, if any supplied, will be replaced even stamped, accessioned after any length of time, when detected at the cost of supplier.
22. Technical Bid shall be scrutinized and evaluated by the Department. Financial bid of only those bidders shall be considered/ opened who shall qualify in the "Technical Bid".
23. Tender shall be entertained from only such applicants who enclose requisite tender fee.
24. Conditional and telegraphic tenders shall not be accepted. Tenders received after due date and time will be rejected.
25. In case date of receipt of tenders is declared /happens to be a public holiday, the tender will be received and opened on the next working day at the stipulated time and venue.
26. At the time of opening the Technical Bid, the interested bidders or their duly authorized representatives may present themselves at their own cost, if interested.
27. No banned book(s) should be supplied and if any such book is supplied, it would be forfeited.
28. Any concealment of facts shall amount to disqualification of the bidder and forfeiture of EMD.
29. Decision of the Director General, Technical Education, Haryana on any dispute related to this tender shall be final and binding.
30. The Director General, Technical Education, Haryana, reserves the right to accept or to cancel/reject/modify any or all item(s) of the tender at any stage without assigning any reason.
31. If any legal dispute arises, its jurisdiction will be Ambala City, Haryana.

Signature of bidder (with seal)