

(TO BE SUBSTITUTED BEARING THE SAME NO. AND DATE)

From

The Director General,  
Technical Education Department, Haryana, Panchkula

To

The Principal,  
1-Government Polytechnic Ambala City/Nilokheri/Sonepat/Jhajjar/Narnaul/Hisar/Adampur/Sirsa  
2- Govt. Polytechnic for Women, Ambala City /Faridabad /Sirsa  
3-Govt.Polytechnic.Education Society Cheeka/ Narwana/ Nathusri Chopta/ Loharu/Sanghi/  
Sampla/Meham/Lisana/ Manesar/Uttawar and Govt. Polytechnic for Women, Morni  
4-Chhotu Ram Polytechnic/Vaish Technical Institute, Rohtak /BPS Mahila Polytechnic Khanpur  
Kalan/Seth Jai Parkash Polytechnic, Damla  
5-Registrar, Ch.Devi Lal Memorial Government Engineering College, Panniwala Mota,( Sirsa)  
6-Registrar, Guru Jambheshwar University, Hisar  
7-Registrar, Deen Bandhu Chhotu Ram University of Science & Technology, Murhtal(Sonepat)  
8.Registrar, YMCA University of Science & Technology, Faridabad.

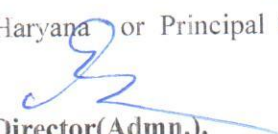
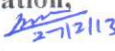
Memo No. E-1(49)-13/ 905-935  
Dated, Panchkula the :12.2.13

/Estt.I

**Subject: To make direct correspondence with His Excellency, the Governor of Haryana, Hon'ble Chief Minister, Technical Education Minister or other Ministers, Members of Parliament, MLAs or other elected representatives etc.**

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It has been observed that the Govt. employees of Polytechnics and Engg. Colleges/State Technical Universities often submit their applications/representations/complaints etc, directly to His Excellency, the President of India, Hon'ble Prime Minister, other Central Ministers, MPs; his Excellency, the Governor of Haryana; Hon'ble Chief minister, Technical Education Minister or other Ministers, MLAs of other elected representatives without first exhausting the official channel. This is in violation of Conduct Rules/Service Rules and gives rise to indiscipline in the Department. If any employee has any grievance or any complaint/suggestion to make some improvement in the Department. If any employee has any grievance or any complaint /suggestion to make some improvement in the Department, he/she should send such application/representation/ request /suggestion complaint through his/her Head of the institution to the Director General, Technical Education, Haryana, Panchkula. If no action is taken in the matter within a reasonable period say, one month , then can they approach higher authority i.e. Principal Secretary to Government of Haryana. Technical Education Department through proper channel and should wait for a decision on their application /representation/complaint etc. for three months. On receipt of such applications/representations/complaints etc. prompt action must be taken by the Director General Technical Education and the out-come should be communicated to the applicant/ complaint etc. stating that his/her applicant/representation/complaint has been received and is being looked into and the out-come will be communicated to him/her in due course after the representation has been decided by the competent authority.


2. You are, therefore, requested to issue Instructions to all employees working under your control that they should not approach or send their application/requests/representations/completions/suggestions directly to his Excellency, the President of India, Hon'ble Prime Minister, other Central Ministers, MPs, His Excellency, the Governor of Haryana, Hon'ble Chief Minister, Haryana, Hon'ble Technical Education Minister or other Ministers, MLAs or elected representative /Principal Secretary, Technical Education Department, Haryana. If they have any genuine grievance, they should submit their application/request /representation/complaint/suggestion through their Head of Institution to the Director General, Technical Education, Haryana or Principal Secretary, Technical Education, Haryana as per time frame given above.

  
Joint Director(Admn.),  
for Director General Technical Education,  
Haryana, Panchkula. 

Endst.No.E-1(49)-13/936-60

/Estt. I Dated: 12.2.13

- A copy of the above is forwarded to the following for information and further necessary action:-
- 1) Additional Director-I,II /All Joint Directors/Deputy Directors/Accounts Officer/Assistant Director/Branch Incharges of the Directorate Office
  - 2) PS/PSTE /PS/DGTE

  
Joint Director(Admn.),  
for Director General Technical Education,  
Haryana, Panchkula.  
